



PHOTOGRAPHER

Professional Description:

This professional will perform skilled photography work for the GVB. Photographer will have access and the ability to use photo equipment and software with a deep understanding of all stages of the photography process and will be responsible for executing high quality photographs for GVB's image library for promotional use or for advertising. Photography assignments may be of scenic, culture, tourism attractions, activities, accommodations and people. Must be artistic and creative.

Essential Duties and Responsibilities:

- Coordinate and participate in photography assignments.
- Perform difficult time-sensitive work, and meet deadlines.
- Plan and organize follow-up activities to ensure timelines are met.
- Develop film and make prints of various sizes for newspapers, ads, brochures, magazines, and for use by GVB officials.
- Develop and maintain a photo archive of all negatives, digitals and any other photographic formats that is easily identifiable and retrievable on all photo assignments and projects.
- Compile and maintain accurate and complete records and reports of all assignments.
- Adhere and enforce to all GVB departmental policies and procedures.
- Establish and maintain cooperative working relationships.
- Perform other related duties incidental to the work described herein.

Educational and Qualifying Experience, Skills, Licenses, Credentials:

- Work generally requires two years of photography experience to become proficient in performing a variety of photographic and film processing activities; or an equivalent combination of relevant education and/or experience.
- Demonstrates computer knowledge of digital graphics and slide presentation software packages for MAC including Adobe PhotoShop, Microsoft PowerPoint and Film Magic Pro.
- Respect and preserve confidential nature of work handled for GVB.
- Ability to be highly organized and have good planning skills.
- Good oral and written communication skills.
- Willing to learn new technology.
- Artistic and creative.
- Gives attention to detail.
- Ability to be flexible with time frames and be able to make changes with very short notice.
- Ability to deal with a variety of projects simultaneously and be able to coordinate effectively with other departments.
- Possession of a current Guam business license.