



COPY

January 25, 2016

The Honorable Elizabeth Barrett-Anderson
Attorney General of Guam
590 S. Marine Corps Drive
ITC Bldg., Suite 706
Tamuning, Guam 96913

RE: Freedom of Information Act Request Annual Report – FY2015

Håfa Adai Attorney General Barrett-Anderson,

Pursuant to the requirements of 5 GCA § 10107, The Guam Visitors Bureau (GVB), hereby responds as follows:

5 GCA § 10107. Annual Report.

(a) On or before February 1 of each year, each agency shall submit to the Attorney General of Guam a report which shall cover the preceding fiscal year and which shall include:

(1) The number of determinations made by the agency not to comply with requests for records made to such agency under § 10108 of this Chapter and the reasons for each such determination;

GVB Response: All FOIA requests have been responded to.

(2) The number of requests for records pending before the agency as of September 30 of the proceeding year, and the median number of days that such requests had been pending before the agency of that date;

GVB Response: There are no pending FOIA requests.

(3) The number of requests for records received by the agency and the number of requests which the agency processed;

GVB Response: For FY2015, GVB received seven (7) FOIA requests and responded promptly.

(4) The median number of days taken by the agency to process different types of requests;

GVB Response: The median number of days it took for GVB to address all FOIA requests were three (3) working days.

(5) The number of full-time staff of the agency devoted to processing requests for records under this Section, and the total amount expended by the agency for processing such requests.

GVB Response: There was a minimum of two (2) and a maximum of eight (8) employees that processed these requests. GVB expended an estimated \$7,226 for employees to process these requests.

(b) Each agency shall make each such report available to the public, including by computer telecommunications, or if computer telecommunications means have *not* been established by the agency, by other electronic means.

GVB Response: The report will be posted on our corporate website at www.guamvisitorsbureau.com, as required.

(c) The Attorney General of Guam shall make each report which has been made available by electronic means available at a single access point. The Attorney General of Guam shall notify the Legislative Secretary of *Liheslaturan Guahan*, no later than April 1 of the year in which each such report is issued, that such reports are available by electronic means.

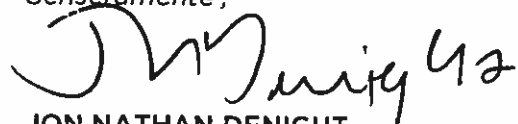
GVB Response: The report will be posted on our corporate website at www.guamvisitorsbureau.com, as required.

(d) The Attorney General of Guam shall develop reporting and performance guidelines in connection with reports required by this Section by October 1, 1999, and may establish requirements for such reports as the Attorney General determines may be useful.

GVB Response: Not applicable to GVB.

If you have any questions or concerns, please feel free to contact me at 646-5278.

Senseramente,



JON NATHAN DENIGHT
General Manager

cc: Legal Counsel

FY2015 FOIA Requests

Date Received	From	Subject	Date Responded	No. of working days
4/2/15	G4S	Tumon Landscape Maintenance*	4/3/15	1
4/22/15	Shawn Raymundo	Payment of Guam senators to travel off-island	4/28/15	4
6/17/15	Tri Vision Media	Tumon Bus Shelter Planning & Development RFP**	6/29/15	8
7/28/15	Guam Cleaning Masters	Tumon Landscape Maintenance	7/31/15	3
7/29/15	JJGlobal	Tumon Landscape Maintenance	7/31/15	2
8/12/15	Tri Vision Media	2nd request Tumon Bus Shelter Planning & Development RFP	8/12/15	0
9/3/15	BJ Cruz	Procurement records for signature events	9/8/15	***3
	BJ Cruz	Procurement records for signature events (Response after extension)	9/17/15	7

*Response provided to all prospective bidders via procurement procedures.

**GVB GM received FOIA request on 06/17/15, but was off-island and returned on 06/28/15. FOIA request was responded to on 06/29/15.

***Note: Extension of up to ten (10) calendar days requested pursuant to 5GCA§10103(e)