



January 24, 2020

The Honorable Leevin Taitano Camacho

Attorney General of Guam
590 S. Marine Corps Drive
Suite 901, International Trade Center
Tamuning, Guam 96913

RE: Freedom of Information Act Request Annual Report - FY2019

Håfa Adai Attorney General Camacho,

Pursuant to the requirements of 5 GCA § 10107, The Guam Visitors Bureau (GVB), hereby responds as follows:

5 GCA § 10107. Annual Report.

(a) On or before February 1 of each year, each agency shall submit to the Attorney General of Guam a report which shall cover the preceding fiscal year and which shall include:

(1) The number of determinations made by the agency not to comply with requests for records made to such agency under § 10108 of this Chapter and the reasons for each such determination;

GVB Response: All FOIA requests have been responded to.

(2) The number of requests for records pending before the agency as of September 30 of the proceeding year, and the median number of days that such requests had been pending before the agency of that date;

GVB Response: There are no pending FOIA requests.

(3) The number of requests for records received by the agency and the number of requests which the agency processed;

GVB Response: For FY2019, GVB received thirteen (13) FOIA requests and responded promptly.

(4) The median number of days taken by the agency to process different types of requests;

GVB Response: The median number of days it took for GVB to address all FOIA requests were four (4) working days.

(5) The number of full-time staff of the agency devoted to processing requests for records under this Section, and the total amount expended by the agency for processing such requests.

GVB Response: There were three (3) employees that processed these requests. GVB expended an estimated \$1,646 for the employees to process these requests.

(b) Each agency shall make each such report available to the public, including by computer telecommunications, or if computer telecommunications means have *not* been established by the agency, by other electronic means.

GVB Response: The report will be posted on our corporate website at www.guamvisitorsbureau.com, as required.

(c) The Attorney General of Guam shall make each report which has been made available by electronic means available at a single access point. The Attorney General of Guam shall notify the Legislative Secretary of *I Liheslaturan Guahan*, no later than April 1 of the year in which each such report is issued, that such reports are available by electronic means.

GVB Response: The report will be posted on our corporate website at www.guamvisitorsbureau.com, as required.

(d) The Attorney General of Guam shall develop reporting and performance guidelines in connection with reports required by this Section by October 1, 1999, and may establish requirements for such reports as the Attorney General determines may be useful.

GVB Response: Not applicable to GVB.

If you have any questions or concerns, please feel free to contact me at 646-5278.

Senseramente,



PILAR LAGUARDA
GVB President & CEO

cc: Legal Counsel

FY2019 FOIA Requests					
Date Received	From	Subject	Date Responded	No. of working days	
11/19/18	Luis Bustamante	Tumon Landscape Maintenance Contract and IFB No. 2018-001	11/27/18	***4	
12/5/18	Teresa Sakazaki	Sunshine Act/Freedom of Information Report	12/12/18	***4	
12/12/18	Luis Bustamante	Ref: Holiday Illumination, GVB RFP 2018-004 Ref: Tumon and Hagatna Beach Cleaning, IFB No. 2016-007	12/28/18	10	
12/19/18	Troy Torres	FOIA: Vendors	12/26/18	***4	
12/19/18	Troy Torres	FOIA: checks cut to Eddie and Christine Calvo	12/26/18	***4	
4/10/19	Johnnie Rosario	FOIA (Marketing Rep. Philippines)	4/16/19	***4	
4/10/19	Johnnie Rosario	FOIA - Island Road Maintenance	4/16/19	***4	
5/13/19	Gaynor Daleno	FOIA on travel expenses	5/17/19	***4	
5/15/19	Oyaol Ngrairiki	FOIA Request	5/21/19	4	
5/23/19	Marsil Johnson	Request for public records pursuant to sunshine reform act of 1999 5GCA 10101	5/28/19	4	
6/17/19	John O'Connor	Guam Post - Sunshine Act request (performance evaluations)	6/21/19	4	
7/9/19	Chris Barnett	KJAM - Request for information under the sunshine reform act of 1999	7/11/19	2	
7/28/19	Anumita Kaur	FOIA Request	7/29/19	1	

***Note: Extension of up to ten (10) calendar days requested pursuant to 5GCA\$10103(e)