



February 3, 2026

AMENDMENT TO THE FOLLOWING OPEN JOB ANNOUNCEMENT

Maintenance Worker (LTA)

Announcement No. 2026-02

Date Posted: January 8, 2026

Closing Date: January 22, 2026 (COB)

Amended to extend the closing date as continuous until listing is fulfilled.

For additional information, please reach out to jobs@visitguam.org or contact the Guam Visitors Bureau office at 671-646-5278.

Gerald S.A. Perez
Acting President & CEO



**Job Announcement
Open Competitive Examination**

To establish a list for the position of:

Position Title		Announcement Number
Maintenance Worker		2026-02
Department		Position Status
Destination Development		Limited Term Appointment / Full-Time
Applications will be accepted for the period:		
Date Open:		January 8, 2026
Date Close:		January 22, 2026 (COB)
Salary		
Minimum	Grade	Annual
	D - 2 - A	\$30,304
Maximum	Grade	Annual
	D - 3 - A	\$31,354

Position Title: Maintenance Worker

Reports to: Director of Destination Development

Summary: The Maintenance Worker will perform general maintenance and repairs for assigned equipment and facilities including plumbing, electrical, basic carpentry, heating and cooling, and other building systems. The incumbent will also be responsible for the cultivation and care of the landscaping and grounds surrounding a business or building. Plants flowers, mows, pulls weeds, repairs structures, and maintains outside of building.

Qualifications/Requirements:

- High School diploma/GED; AND one (1) year of general maintenance experience; OR an equivalent combination of education, training, and experience.

Essential Functions:

- Mows, trims, edges, fertilizes, and waters parks, playing fields and other landscaped areas; weeds, prunes, mulches, fertilizes, and sprays trees, plants, and shrubbery; prepares soil for planting; Trim shrubs and pull weeds; seeds and re-sods lawn areas; plants trees, seedlings, and shrubs.
- Perform water blasting on pathways, walkways, and parking.
- Performs painting of interior and exterior building surfaces; prepares surfaces for painting, protects surrounding surfaces, and uses a variety a method to apply paint or other covering materials such as brushes, rollers and spray equipment
- Performs rough and finish carpentry, including cabinetry, shelves, dividers, paneling and partitions; assists in installing ceiling and flooring materials; installs locks, closing devices and other door and window hardware; prepares forms for cement laying and assists in the finishing of cement projects.
- Inspects and identifies equipment or machines in need of repair.
- Troubleshoots issues to determine necessary repairs.
- Plans repair work using buildings blueprints or equipment manual as needed.
- Performs general repairs that do not require a specialized technician. Examples may include repairing drywall, painting, and repairing doors and other building fixtures.
- Performs routine maintenance on building systems.



- Cleans and assists with upkeep of the facilities.
- Orders supplies and materials needed for repairs and maintenance.
- Perform groundskeeping and building maintenance duties.
- Mow lawn either by hand or using a riding lawnmower.
- Cut lawn using hand, power, or riding mower and trim and edge around walks, flower beds, and walls.
- Landscape by planting flowers, grass, shrubs, and bushes.
- Apply pesticide to rid grounds of pests such as mosquitos, wasps, ticks, and others.
- Apply fertilizer to ground to enhance growth.
- Perform routine maintenance duties such as applying plaster, fixing fountains, and other duties.
- Sweep walkway of debris.
- Cut down tree limbs that are posing a danger.
- Perform minor repairs and maintenance procedures on equipment utilized in groundskeeping.
- Rake, mulch, and prune the grounds as needed.
- Install rock, cement, lighting, water, and furniture.
- Water plants and grass as needed and apply fertilizer.
- Inspects assigned areas; corrects or reports safety hazards; cleans and maintains park grounds, cemeteries, athletic fields, campsites, paved areas and paths; grooms and prepares ball fields and other park facilities for public use.
- Operates and maintains a variety of hand and power tools and equipment related to activities.
- Observes safe work methods and uses safety equipment; secures worksites from safety hazards as necessary; attends safety meetings.
- Responds to questions and complaints from the public; carries out assignments in a non-disruptive manner in areas receiving heavy public use.
- Maintains basic records of work performed.
- Contributes to the efficiency and effectiveness of task assigned by offering suggestions and directing or participating as an active member of a team.
- Performs other related duties as assigned.

Knowledge, Skills & Abilities:

- Ability to follow instructions from supervisors or senior maintenance workers.
- Basic principles, equipment, methods, and materials used in building and grounds maintenance activities.
- Operation and maintenance of a variety of hand, power and shop tools used in a variety of trade areas.
- Shop mathematics.
- Methods and techniques of planting, transplanting, cultivating, pruning and maintaining a variety of lawns, ground cover, plants, shrubs, hedges and trees.
- Safe work methods and safety regulations pertaining to the work.
- Basic record keeping practices.
- Communicating effectively in oral and written forms.
- Safely using and maintaining hand and power tools related to the work.
- Performing general maintenance work, individually or as a member of a crew, in various areas.
- Maintaining a variety of landscaped areas
- Safely operating construction equipment and vehicles.
- Making accurate arithmetic calculations.
- Reading and interpreting plans, maps and instructions.
- Understanding and following oral and written directions.
- Contributing effectively to the accomplishment of team or work unit goals, objectives, and activities.
- Establishing and maintaining effective working relationships with those encountered in the course of the work.
- Flexibility in working hours as operational need requires.

Supervisory Responsibility:

This position has no supervisory responsibilities.

Physical Demands & Working Environment:

- The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job.
- Strength and mobility to work in a typical field or shop maintenance setting, including operating hand and power tools; stamina to perform sustained physical labor, including standing, walking, climbing ladders, bend, and working in confined or awkward spaces.
- Strength to lift and maneuver materials and equipment weighing up to 100 pounds with proper equipment; vision to read printed materials; and hearing and speech to communicate in person or over a radio or telephone.
- Work is subject to exposure to frequent travel, extreme weather conditions, noise, electrical shocks, hazardous chemicals, electrical currents, gases, dust and noxious odors.

Other Duties:

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

How to Apply:

Interested internal and external applicants may pick up and/or submit a GVB Job Application at the address below between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding designated holidays:

Guam Visitors Bureau
401 Pale San Vitores Road
Tumon, Guam 96913

Applications will also be available online at the GVB website: <https://guamvisitorsbureau.com/news/employment-announcements>.

Applications can also be emailed to Jobs@visitguam.org. All applications must be received by **5:00 p.m. (close of business)** on the closing date stated on the job announcement. For further information, contact the GVB Office at (671) 646-5278. Pre-employment drug testing is required.

GVB is an Equal Opportunity Employer and a Drug-Free Workplace.


Régine Biscoe Lee
President & CEO