

Guam Visitors Bureau
Fiscal Year 2021
4th Quarter Staffing Pattern

[BBMR SP-1]

FUNCTIONAL AREA:

AGENCY: GUAM VISITORS BUREAU

PROGRAM:

FUND: TOURIST ATTRACTION FUND

| | | | | | | | | | | Input by Department | | | | | | | | | |
|--------------|-----------------|--|-------------------------|-------------|-------------|----------|----------|------------|---------|---------------------|------------------------|-----------------------------|----------------------------|--------------------|----------|-------------------|---------------------------|---------------|------------------|
| (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (I) | (J) | (K) | (L) | (M) | (N) | (O) | (P) | (Q) | (R) | (S) | |
| No. | Position Number | Position Title | Name of | Grade/ Step | Salary | Overtime | Special* | Increment | | (E+F+G+I) Subtotal | Retirement (J *26.97%) | Retire (DDI) (\$19.01*26PP) | Social Security (6.2% * J) | Benefits | | | Total Benefits (K thru Q) | (J + R) TOTAL | |
| | | | | | | | | Date | Amt. | | | | | Medicare (1.45%*J) | Life (I) | Medical (Premium) | | | Dental (Premium) |
| 1 | 2001 | General Manager | Gutierrez, Carl T. C. | UNCL | \$125,008 | \$0 | \$0 | - | 0 | \$125,008 | \$33,715 | \$495 | \$0 | \$1,813 | \$187 | \$0 | \$0 | \$36,210 | \$161,218 |
| 2 | 2002 | Deputy General Manager | Perez, Gerry S. A. | UNCL | 94,848 | 0 | 0 | - | 0 | \$94,848 | \$25,581 | \$495 | \$0 | \$1,375 | \$187 | \$0 | \$0 | \$27,638 | \$122,486 |
| 3 | 2003 | Executive Secretary | Sablan, Valerie | I-Mid UNCL | 40,000 | 0 | 0 | - | 0 | \$40,000 | \$10,788 | \$495 | \$0 | \$580 | \$187 | \$2,867 | \$248 | \$15,165 | \$55,165 |
| 4 | 2004 | Controllor | Villanueva, Josephine | R-Mid | 89,251 | 0 | 0 | 11/5/2020 | 0 | \$89,251 | \$24,071 | \$495 | \$0 | \$1,294 | \$187 | \$11,917 | \$468 | \$38,432 | \$127,683 |
| 5 | 2005 | Public Information Officer | Tyquiengo, Joshua G. | M-Mid | 50,953 | 0 | 0 | 10/7/2020 | 0 | \$50,953 | \$13,742 | \$0 | \$0 | \$739 | \$187 | \$1,790 | \$248 | \$16,706 | \$67,659 |
| 6 | 2006 | Cultural Heritage Officer | Hernandez, Dina Rose | N-Mid | 62,032 | 0 | 0 | 4/22/2021 | 0 | \$62,032 | \$16,730 | \$0 | \$0 | \$899 | \$187 | \$4,673 | \$248 | \$22,737 | \$84,769 |
| 7 | 2007 | Special Projects Officer | Garrido, Nakisha O. | N-6 | 54,214 | 0 | 0 | - | 0 | \$54,214 | \$14,622 | \$0 | \$0 | \$786 | \$187 | \$2,867 | \$248 | \$18,710 | \$72,924 |
| 8 | 2008 | Tourism Ind Relations Officer | VACANT | M-1 | 40,762 | 0 | 0 | - | 0 | \$40,762 | \$10,994 | \$495 | \$0 | \$591 | \$187 | \$11,917 | \$468 | \$24,652 | \$65,414 |
| 9 | 2009 | Community Dev Officer | Camacho, Kraig | M-Mid | 61,143 | 0 | 2,610 | 7/29/2021 | 0 | \$63,753 | \$17,194 | \$0 | \$0 | \$924 | \$187 | \$4,673 | \$248 | \$23,226 | \$86,979 |
| 10 | 2010 | Accountant III | Linek, Lisa B. | N-Mid | 56,268 | 0 | 0 | 12/29/2020 | 0 | \$56,268 | \$15,175 | \$495 | \$0 | \$816 | \$187 | \$0 | \$0 | \$16,673 | \$72,941 |
| 11 | 2011 | Clerk/Typist Receptionist | VACANT | D-1 | 19,040 | 0 | 0 | - | 0 | \$19,040 | \$5,135 | \$495 | \$0 | \$276 | \$187 | \$11,917 | \$468 | \$18,478 | \$37,518 |
| 12 | 2012 | Administrative Assistant (Adm.) | Naholwaan, Beatrix A. | J-2 | 32,253 | 0 | 0 | - | 0 | \$32,253 | \$8,699 | \$495 | \$0 | \$468 | \$187 | \$1,790 | \$248 | \$11,887 | \$44,140 |
| 13 | 2013 | Messenger Clerk | Aguon, Garrett | D-Mid | 26,788 | 0 | 0 | 5/9/2021 | 0 | \$26,788 | \$7,225 | \$495 | \$0 | \$388 | \$187 | \$1,790 | \$248 | \$10,333 | \$37,121 |
| 14 | 2014 | Accounting Technician III | Sablan, Juanita | J-Mid | 45,038 | 0 | 0 | 12/27/2020 | 0 | \$45,038 | \$12,147 | \$495 | \$0 | \$653 | \$187 | \$11,917 | \$468 | \$25,867 | \$70,905 |
| 15 | 2015 | Administrative Assistant (CP) | Munoz, Miranda C. | J-Max | 46,614 | 0 | 2,331 | 12/27/2020 | 0 | \$48,945 | \$13,200 | \$0 | \$0 | \$710 | \$187 | \$3,936 | \$281 | \$18,314 | \$67,259 |
| 16 | 2016 | Administrator, Res & Evaluation | Fujikawa, Nico | O-3 | \$3,750 | 0 | 0 | 3/18/2021 | 0 | \$3,750 | \$14,496 | \$0 | \$0 | \$779 | \$187 | \$3,936 | \$281 | \$19,679 | \$73,429 |
| 17 | 2017 | Research & Stats Analyst II | Leon Guerrero, Sydney | M-3 | 43,910 | 0 | 0 | 7/1/2021 | 0 | \$43,910 | \$11,843 | \$0 | \$0 | \$637 | \$187 | \$3,936 | \$281 | \$16,884 | \$60,794 |
| 18 | 2018 | Research & Stats Analyst I | Simsiman, Brayon | K-2 | 35,196 | 0 | 0 | 12/10/2020 | 0 | \$35,196 | \$9,492 | \$495 | \$0 | \$510 | \$187 | \$0 | \$0 | \$10,684 | \$45,880 |
| 19 | 2019 | Computer Operator II | Dydasco, Celia | I-Mid | 39,397 | 0 | 0 | 6/3/2021 | 0 | \$39,397 | \$10,625 | \$495 | \$0 | \$571 | \$187 | \$0 | \$0 | \$11,878 | \$51,275 |
| 20 | 2020 | Computer Operator I | Camacho, Derrick | H-Mid | 36,548 | 0 | 0 | 8/12/2021 | 0 | \$36,548 | \$9,857 | \$495 | \$0 | \$530 | \$187 | \$8,676 | \$344 | \$20,089 | \$56,637 |
| 21 | 2021 | Marketing Manager | Leon Guerrero, Nadine Y | P-Mid | 76,468 | 0 | 0 | 5/16/2021 | 0 | \$76,468 | \$20,624 | \$0 | \$0 | \$1,109 | \$187 | \$4,673 | \$248 | \$26,841 | \$103,309 |
| 22 | 2022 | Marketing Officer II | Cabedo, Colleen | M-6 | 49,092 | 0 | 0 | 8/7/2021 | 0 | \$49,092 | \$13,240 | \$0 | \$0 | \$712 | \$187 | \$1,790 | \$248 | \$16,177 | \$65,269 |
| 23 | 2023 | Marketing Officer II | Franquez, Gabryel | M-4 | 45,573 | 0 | 0 | 7/1/2021 | 0 | \$45,573 | \$12,291 | \$0 | \$0 | \$661 | \$187 | \$4,673 | \$248 | \$18,060 | \$63,633 |
| 24 | 2024 | Marketing Officer II | Nedlic, Regina Ann G | M-Mid | 59,072 | 0 | 0 | 9/15/2021 | 0 | \$59,072 | \$15,932 | \$0 | \$0 | \$857 | \$187 | \$7,284 | \$281 | \$24,541 | \$83,613 |
| 25 | 2025 | Marketing Officer II | Pangelinan, Elaine | M-Mid | 52,482 | 0 | 0 | 9/4/2021 | 0 | \$52,482 | \$14,154 | \$0 | \$0 | \$761 | \$187 | \$0 | \$0 | \$15,102 | \$67,584 |
| 26 | 2026 | Marketing Officer II | Manglona, Mark | M-Mid | 52,483 | 0 | 0 | 10/1/2020 | 0 | \$52,483 | \$14,155 | \$0 | \$0 | \$761 | \$187 | \$2,435 | \$281 | \$17,819 | \$70,302 |
| 27 | 2027 | Marketing Officer I | Perez, Mai | L-2 | 38,506 | 0 | 0 | 9/30/2021 | 1,459 | \$39,965 | \$10,779 | \$495 | \$0 | \$579 | \$187 | \$11,917 | \$468 | \$24,425 | \$64,390 |
| 28 | 2028 | Marketing Officer I | Brennan, Karida | L-4 | 41,479 | 0 | 0 | 11/27/2020 | 0 | \$41,479 | \$11,187 | \$495 | \$0 | \$601 | \$187 | \$1,790 | \$248 | \$14,508 | \$55,987 |
| 29 | 2029 | Marketing Officer II | Guerrero, Sharlene | M-2 | 42,307 | 0 | 0 | 12/10/2020 | 0 | \$42,307 | \$11,410 | \$495 | \$0 | \$613 | \$187 | \$2,435 | \$281 | \$15,421 | \$57,728 |
| 30 | 2030 | Marketing Officer II | Borja, Brian Jacob M. | M-1 | 40,762 | 0 | 0 | - | 0 | \$40,762 | \$10,994 | \$495 | \$0 | \$591 | \$187 | \$2,867 | \$248 | \$15,382 | \$56,144 |
| 31 | 2031 | Administrative Assistant (Mktg) | Certeza, Annabel R. | J-Mid | 41,211 | 0 | 0 | 6/3/2021 | 0 | \$41,211 | \$11,115 | \$0 | \$0 | \$598 | \$187 | \$0 | \$0 | \$11,900 | \$53,111 |
| 32 | 2032 | Clerk/Typist III | Alegarbes, Linda | F-2 | 24,049 | 0 | 0 | 9/30/2021 | 911 | \$24,960 | \$6,732 | \$495 | \$0 | \$362 | \$187 | \$0 | \$0 | \$7,776 | \$32,736 |
| 33 | 2033 | Marketing Officer I | Benavente, Nicole B. | L-4 | 41,479 | 0 | 0 | 7/23/2021 | 0 | \$41,479 | \$11,187 | \$495 | \$0 | \$601 | \$187 | \$1,790 | \$248 | \$14,508 | \$55,987 |
| 34 | 2034 | Marketing Officer I | Garrido, Breana | L-4 | 41,479 | 0 | 0 | 11/27/2020 | 0 | \$41,479 | \$11,187 | \$0 | \$0 | \$601 | \$187 | \$1,790 | \$248 | \$14,013 | \$55,492 |
| 35 | 2035 | Computer Specialist | Rosario, Alan | N-Mid | 56,268 | 0 | 0 | 8/31/2021 | 0 | \$56,268 | \$15,175 | \$495 | \$0 | \$816 | \$187 | \$11,917 | \$468 | \$29,058 | \$85,326 |
| 36 | 2036 | Management Analyst IV | Lizama, Maria Christina | N-Mid | 59,081 | 0 | 0 | 7/26/2021 | 0 | \$59,081 | \$15,934 | \$0 | \$0 | \$857 | \$187 | \$2,867 | \$344 | \$20,189 | \$79,270 |
| 37 | 2037 | Business Development & Policy Analyst | Brown, Michael B. | UNCL | 55,488 | 0 | 0 | - | 0 | \$55,488 | \$14,965 | \$495 | \$0 | \$805 | \$187 | \$8,676 | \$344 | \$25,472 | \$80,960 |
| 38 | 2038 | Accountant II | Tanag, Marc F. | L-1 | 37,100 | 0 | 0 | - | 0 | \$37,100 | \$10,006 | \$495 | \$0 | \$538 | \$187 | \$2,867 | \$248 | \$14,341 | \$51,441 |
| 39 | 2040 | Marketing Officer I | Sablan, Margaret I. | L-1 | 37,100 | 0 | 0 | - | 0 | \$37,100 | \$10,006 | \$495 | \$0 | \$538 | \$187 | \$0 | \$0 | \$11,226 | \$48,326 |
| 40 | 2041 | Destination Support | Pangilinan, Taylor | LTA K-1 | 33,911 | 0 | 0 | - | 0 | \$33,911 | \$9,146 | \$495 | \$0 | \$492 | \$187 | \$2,867 | \$248 | \$13,435 | \$47,346 |
| 41 | 2042 | Accounting Technician III | Dela Cruz, Mariane | J-2 | 32,253 | 0 | 0 | 1/27/2021 | 0 | \$32,253 | \$8,699 | \$495 | \$0 | \$468 | \$187 | \$4,673 | \$248 | \$14,770 | \$47,023 |
| 42 | 2042 | Personnel Services Administrator | VACANT | P-1 | 55,488 | 0 | 0 | - | 0 | \$55,488 | \$14,965 | \$495 | \$0 | \$805 | \$187 | \$11,917 | \$468 | \$28,837 | \$84,325 |
| 43 | 2043 | Marketing Officer I | VACANT | L-1 | 37,100 | 0 | 0 | - | 0 | \$37,100 | \$10,006 | \$495 | \$0 | \$538 | \$187 | \$11,917 | \$468 | \$23,611 | \$60,711 |
| 44 | 2044 | Special Project Support - Web & IT Assista | Cha, Brian | J-1 | 31,076 | 0 | 0 | - | 0 | \$31,076 | \$8,381 | \$495 | \$0 | \$451 | \$187 | \$2,867 | \$248 | \$12,629 | \$43,705 |
| Grand Total: | | | | | \$2,134,320 | \$0 | \$4,941 | - | \$2,370 | \$2,141,631 | \$577,601 | \$13,860 | \$0 | \$31,054 | \$8,228 | \$192,614 | \$10,926 | \$834,283 | \$2,975,914 |



gvb-fo-2021-0191

October 26, 2021

The Honorable Lourdes A. Leon Guerrero
Governor of Guam
P.O. Box 2950
Hagatna, GU 96910

Hafa Adai Governor Leon Guerrero,

Ref: P.L. 35-99, 4th Quarter Staffing Pattern

Pursuant to Public Law 35-99 Chapter XIII, Part II, Section 10(a), the Guam Visitors Bureau submits its 4th Quarter Staffing Pattern report as of September 30, 2021.

In compliance with the electronic reporting submission requirements, the attached report was transmitted to your office's email address and is posted on the Guam Visitors Bureau website.

Should you require further information please contact Ms. Josie G. Villanueva, Director of Finance & Administration at 671-686-4829 or email her at josie.villanueva@visitguam.org.

Senseramente,

Carl TC Gutierrez
President & CEO

From: josie.villanueva@visitguam.org
Sent: Wednesday, October 27, 2021 5:13 PM
To: centralfiles@guam.gov
Cc: 'Gerry Perez'; 'Carl Gutierrez'
Subject: GVB Staffing Pattern 4th Quarter FY2021
Attachments: FY 2021 4th Quarter Staffing Pattern - Governor's Office.pdf

Hafa Adai,

Kindly find on the attached GVB's 4th Quarter Staffing pattern.

May we request acknowledgement of the receipt of the attached report. Thank you.

Should you have questions, please do not hesitate to contact me.

Respectfully,

Josephine "Josie" Villanueva,
MBA, CPA, CGMA, CGFM, CSAF, SHRM-CP, PMP
Director of Finance & Administration

GUAM VISITORS BUREAU

401 Pale San Vitores Road | Tumon, Guam 96913 | T: (671) 648-1485 M: (671) 686-4829

josie.villanueva@visitguam.com | visitguam.com



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I am proud to support the Guam Department of Public Health & Social Service's new app to help contain COVID-19 in Guam. Add your phone to the fight and protect your community while protecting your privacy. Download the Guam COVID Alert app for free at the [App Store](#) or [Google Play](#). For more information go to guamcovidalert.guam.gov.





gvb-fo-2021-0191

October 26, 2021

The Honorable Therese M. Terlaje
Speaker, 36th Guam Legislature
I Mina 'trentai Singko Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Hafa Adai Speaker Terlaje,

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Senseramente,

Carl TC Gutierrez
President & CEO

josie.villanueva@visitguam.org

From: josie.villanueva@visitguam.org
Sent: Wednesday, October 27, 2021 5:12 PM
To: speaker@guamlegislature.org
Cc: 'Carl Gutierrez'; 'Gerry Perez'
Subject: GVB Staffing Pattern 4th Quarter FY2021
Attachments: FY 2021 4th Quarter Staffing Pattern - Speaker's Office.pdf

Importance: High

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Respectfully,

Josephine "Josie" Villanueva,
MBA, CPA, CGMA, CGFM, CSAF, SHRM-CP, PMP
Director of Finance & Administration

GUAM VISITORS BUREAU

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I am proud to support the Guam Department of Public Health & Social Service's new app to help contain COVID-19 in Guam. Add your phone to the fight and protect your community while protecting your privacy. Download the Guam COVID Alert app for free at the [App Store](#) or [Google Play](#). For more information go to guamcovidalert.guam.gov.

